BP 6750 PARKING AND TRAFFIC CONTROL ON COLLEGE DISTRICT PROPERTIES

The Allan Hancock Joint Community District endeavors to provide safe and adequate facilities for vehicular movement and parking on District campuses. The responsibility for establishing rules and regulations relating to vehicular traffic and parking fees and fines on District properties is vested in the Board of Trustees. As such, the Board of Trustees has authorized a permit-parking program to include the collection of fees and fines for the District. The Allan Hancock College Police Department shall have the primary responsibility for administering the parking program and regulating vehicular travel on District properties.

References: Education Code Sections; 72330, and 76360; California Vehicle Code Sections 21113

Adopted: 11/19/02
Revised: 4/16/15
(Replaces Board Policy 8995)
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These procedures are intended to promote safe and orderly movement of traffic and parking within District property for the safe and orderly parking of vehicles and bicycles.

All applicable provisions of the California Vehicle Code are expressly applicable both on and off paved roadways.

Parking of motor vehicles and bicycles is limited to specially designated areas. Fee permits are required. Vehicles or bicycles parked in violation of the provisions of this code are subject to fines, towing, or impoundment.

All persons who enter on the college are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

In accordance with California Vehicle Code Section 21113, the District will enforce these procedures by issuing citations.

Parking Permits
All students, faculty, staff, and visitors parking on either the Santa Maria or Lompoc campuses are required to display the appropriate parking permit as outlined in the Allan Hancock Joint Community College District Traffic and Parking Regulations Manual. Information regarding days and times of parking and permit sales, hours of enforcement, and parking bail collection shall be made available each semester through publications in the district class schedule, faculty resource guide, parking brochure, Web site, and/or other publications as designated by the Allan Hancock Joint Community College District superintendent/president or his/her designee.

Parking and Traffic Enforcement
The Allan Hancock College District Police Department shall have the primary responsibility for administering the parking program and regulating vehicular travel on district properties. Allan Hancock College District police officers and parking control workers are authorized by statute to issue parking citations based upon district approved traffic and parking regulations. Allan Hancock College District police officers are also authorized to enforce all provisions of the California Vehicle Code under general direction of the District Chief of Police.
The vice president, facilities and operations, in consultation with the director, public safety/district chief of police, shall ensure that district parking lots are properly maintained and designed to provide orderly parking and safe paths for vehicular and pedestrian travel. Parking lots on both Santa Maria and Lompoc campuses shall have clearly marked stalls for employee, student, disabled, and visitor parking.

All persons driving a motor vehicle or personal vehicle, such as, riding a bicycles, on college district properties are subject to traffic control regulations as set forth in the California Vehicle Code, in addition to the provisions of the district traffic and parking regulations manual. Any person who violates these provisions is subject to citation and shall be responsible for the penalties associated with the designated violation.

**Traffic on Campus Sidewalks**

This section outlines the procedures regarding the use of motor vehicles, electric carts and personal vehicles on campus sidewalks to provide for the safety of pedestrians. Ensuring motor vehicles access to buildings is important to providing maintenance and services to the campus; however, when these motor vehicles travel or are parked on sidewalks used by pedestrians, they pose a serious safety hazard and a liability to the college.

**Motor Vehicles**

The following procedures shall be enforced by district police for all motor vehicles or electric carts needing access to campus sidewalks or pedestrian pathways (with the exception of emergency vehicles):

1. District vehicles shall park in designated service parking areas identified by signage and orange striping, or in yellow parking stalls (this policy is applicable when classes are in session – refer to the current academic calendar).

2. Contractors and vendors must park in designated service parking areas or in white parking stalls.

3. Limited sidewalk access is only allowed for deliveries or to drop off large equipment and tools at the work site; the vehicle must then be relocated to a designated service parking area or green or white parking stalls.

4. There shall be no convenience or short-cut traffic allowed through the campus on sidewalks.

5. When there is a need to operate a motor vehicle in pedestrian areas, the best practice is to enter an access point closest to the building or site where the service is required and seek non-peak pedestrian traffic times to access sidewalks.

6. Speed limit on campus sidewalks is 5 mph and emergency flashers shall be used (if equipped).

7. Bollards may be used to restrict motor vehicle access to campus sidewalks.
8. Special permits may be issued by district police for exceptions.

**Personal Vehicles**
The use of mobility vehicles for the physically impaired are permitted on campus sidewalks. The use of bicycles, skateboards, or other personal vehicles is permitted on campus only in designated areas.

References: Education Code Sections 72330; and 76360; California Vehicle Code including but not limited to Sections 21113(a); and 22651.5

Approved: 3/17/15